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In all instances, the *Institute of Electrical and Electronics Engineers (IEEE) Bylaws, Constitution, RAB (Regional Activities Board) Operations Manual* and *IEEE Policy and Procedures* will prevail when there is a conflict between these documents and Section Bylaws.

ARTICLE I- Name and Territory

I. Section 1

This organization shall be known as the **IEEE Hungary Section**

I. Section 2

The territory of the **IEEE Hungary Section**, as approved by RAB, includes the following

HUNGARY Postal code: H

ROMENIA Postal code: RO
(At joint H-RO Chapter)

(Note: Please name the cities/counties AND postal code ranges for the Section territory.)

ARTICLE II - Officers

II. Section 1

The elected officers of the IEEE Section shall be

Chair
Vice Chair
Secretary
Treasurer

II. Section 2

The terms of office of the elected officers shall be for 2 years

II. Section 3

Terms of office will begin on 1 January

Outgoing officers will continue until their successors are duly elected and take office.

II. Section 4

Any vacancy occurring during the year shall be filled by a majority vote of the Section Executive Committee.

II. Section 5

The duties of the elected officers will be available from Regional Activities Department (RAD) in the *RAB Operations Manual* and *IEEE Bylaws*.

The **Section Chair** shall serve as Chair for all meetings of the Section, the Section Committee and the Section ExCom where such ExCom exists.

The **Section Vice Chair** shall assist the Chair in the coordination of all Section activities. At the request of the Section Chair or in the absence of the Section Chair, the Section Vice Chair shall chair meetings of the Section, Section Committee or Section ExCom.

The duties of the **Section Secretary** shall include correspondence, the keeping of the minutes of the Committee meetings, mailing notices, and submission of meeting reports to the Regional Activities Department at the end of each year and such other duties as are assigned to him/her by the Chair.

The duties of the **Section Treasurer** shall include the development of a Section budget for approval by the Section, accounting of all Section funds, keeping financial records, and submitting the Financial Operations Report of the Section to the IEEE Staff Director, Financial Services.

ARTICLE III - Standing Committees

There is no Standing Committee at IEEE Hungary Section

ARTICLE IV - Management

(Note: This Article was revised to specify that the number of voting members elected by the Section members must be at least one greater than those appointed, and furthermore that a quorum requires more elected than appointed delegates.)

IV. Section 1

The management of the Section shall be by the Section Executive Committee which shall consist the elected officers, the Past Section Chair and the following:

Chapter Chairs with consultation rights (excluding voting rights) and
Student Activities Committee Chair with consultation rights (excluding voting rights)

IV. Section 2

A majority of the Section Executive Committee shall constitute a quorum, provided that delegates elected by the Section membership are at least one greater in number that delegates appointed to the Committee.

IV. Section 3

A majority of the Section Executive Committee present shall be necessary in the conduct of its business.

IV. Section 4

Meetings of the Section Executive Committee ordinarily will be held monthly and will be called by the Section Chair or by a request of any three members of the Section Executive Committee.

IV. Section 5

The fiscal year of the Section shall be: 1 January- 31 December

ARTICLE V - Nomination and Election of Officers

V. Section 1

A Nominating Committee consisting of _3 members, not then officers of the Section, shall be appointed by the Section Chair with the approval of the Section Executive Committee.

V. Section 2

The nominations of the Nominating Committee will be announced to the Section membership and, following this, a minimum of 28 days allowed for additional nominations by petition. To be valid, the petition must be signed by 2% of the Section membership.

V. Section 3

If only one nomination is made for each office, the election will be made at the Annual Meeting. If additional nominations are made, election will be by ballot, mailed to the membership with the vote counted by a Tellers Committee appointed by the Section Chair.

V. Section 4

The timetable for this procedure is as follows:

Appointment of Nominating Committee:	Six month prior to the election
Announcement of Nominations:	Six weeks prior to the election
Close nominations by petition:	Two weeks prior to the election
Hold election:	In November
If required, a ballot shall be mailed prior to:	One week prior to the election

V. Section 5

A plurality of the votes cast shall be necessary for election.

ARTICLE VI - Business Meeting

VI. Section 1

In order to transact business at a Section meeting, at least 25 members must be present to constitute a quorum.

ARTICLE VII - Finances

(See financial procedures in RAB Operations Manual.-Section 9.4.J.)

IEEE HS follows financial procedures stated in RAB Operations Manual.-Section 9.4.J.

VII. Section 1

All expenditures of Section funds must be approved by Section Treasurer or Section Chair

VII. Section 2

Without prior authorization of the IEEE Executive Committee, Section funds can be used only for normal operations of the Section. (See IEEE Policy & Procedure 11.4)

VII. Section 3

The Section Chair and Treasurer shall be authorized to draw funds as approved by the Section Executive Committee.

ARTICLE VIII - Amendments

VIII. Section 1

Proposals for amendments to these Bylaws may originate in the Section Executive Committee or by a petition signed by 25 or more voting members.

VIII. Section 2

Amendments to or revocation of these Bylaws shall be in accordance with the IEEE Bylaws, RAB Bylaws and RAB Operations Manual.

NOTE: For those Sections just being established, the Interim Section Chair can sign these Bylaws.

Section Executive Committee Approval Signatures

István Fodor
Chair of IEEE Hungary Section

Péter Szolgay
Secretary of IEEE Hungary Section

Gábor Péceli
Vice Chair of IEEE Hungary
Section

Gábor Zeisler
Treasurer of IEEE Hungary
Section

Date: 03-04-2000

Region Director Signature

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Chairman

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